

Wednesday, September 3, 2014

It's About...

Leadership Community Advocacy Change Citizenship Action Acceptance Participation Vision Awareness Justice Civility

#### **INVOLVEMENT OPPORTUNITIES**

#### HELP DEFEND OUR TITLE! BATTLE FOR THE BUCKET

The Annual Battle for the Bucket Blood Drive will be held on the following day, times, and locations:

#### September 15

- o 10:00am to 3:00pm
- o FSU, Panama City campus
- o 4750 Collegiate Drive, Panama City

#### • September 16, 17, 18

- o 11:00am-6:00pm
- o FSU, Oglesby Union
- o T211 Oglesby Union, Tallahassee
- o FSU, Strozier Library @ Landis Green
- o 116 Honors Way, Tallahassee

All donors will receive a **Battle for the Bucket T-shirt\***, **Pizza, coupon for Blue Bell Ice Cream, and a wellness checkup** including blood pressure, temperature, iron count, and cholesterol screening. All blood donors must have a photo ID. Donors must be at least 16 years old. Those who are 16 years old need parental permission. \*One offer per donor, per donation. No cash value, non-transferable and while supplies last. If you have recently donated, thank you! Please visit when you are eligible to donate again. For more information call (850) 877-7181 or visit <a href="www.oneblood.org/fsu">www.oneblood.org/fsu</a>. Thank you for showing school spirit, sharing your power and saving lives.





#### TURBOVOTE

BE Someone Who Matters TO Someone Who Matters

TurboVote is an online service that provides students with all the information and materials they need to vote in every election - local, state, and federal. Students can sign up in one place to get registered, request an absentee ballot if they want to vote by mail, and subscribe to text and email alerts about all the deadlines and elections that affect them as voters. It is as simple as signing up at <a href="feuturebovote.org">fsu.turbovote.org</a>. TurboVote is a program that has the ability to create lifetime voters. It takes a student five minutes to sign up for TurboVote services, and these students will continue to receive relevant election information for as long as TurboVote exists. So far The University of Florida has signed up almost 4,000 students. Of course, it is our goal to blow those gators out of the water! Sign up today and encourage your friends to sign up!



# Fall 2014 Schedule

Volunteers may sign-up on a weekly basis, up to one week in advance.

Transportation is provided.

Agency Name/Description	Facilitators	Day	Arrival Time	Return Time
American Red Cross	Erin Trumble Annette Riddle Raine Sagramsingh	Friday	9:30am	12:00pm
America's Second Harvest Food Bank	Sabrina McCarthy Brittany Wakefield	TBA	TBA	TBA
Big Bend Homeless Coalition (BBHC) HOPE Community	Alysia Garcia Wrojensky Andre	Monday	5:30pm	7:45pm
Big Bend Homeless Coalition (BBHC) HOPE Community	Justin Cooper Sara Vallejo Aryn Eldridge	Thursday	5:30pm	7:45pm
Boys and Girls Club* Miccosukee Club	Ben Patton	Thursday	2:45pm	6:45pm
Boys and Girls Club* Havana Club	Kaylei Koon	Wednesday	2:45pm	5:30pm
Capital City Youth Services (CCYS)	Brian Menard David Balbuena	Saturday	10:30am	12:30pm
Challenger SWIM (starting soon) @ Myers Park Pool	Megan Federico Amanda Brinkley	Monday	4:00pm	6:00pm
Challenger SWIM (starting soon) @ Trousdell Park Pool	Kelsey Tatum	Saturday	9:30am	11:30am
Damayan Garden Project @ Lichgate Site	Hannah Menzies	Wednesday	10:30am	1:00pm
Damayan Garden Project @ Frenchtown site	Skye Smith Jensen Keeler	Thursday	4:15pm	6:45pm
Grace Mission Church tutoring	Anna Cevallos Megan White	Tuesday	3:45pm	5:30pm
Grace Mission Church tutoring	Anna Cevallos Jade Lang	Wednesday	3:45pm	5:30pm
PAEC/Migrant Education (starting soon) after school program in Gadsden County, FL	Aleks Peterson Desiree Marquez Amanda Leddy	Monday	2:45pm	6:30pm
PAEC/Migrant Education Adult English class in Gadsden County, FL	Wrojensky Andre Sam Barklow Tatiana Aponte	Tuesday	5:15pm	9:45pm
PAEC/Migrant Education Adult English class in Gadsden County, FL	Emily Murray Michael Rivera	Thursday	5:15pm	9:45pm
Project L.O.V.E. (Loving Our Valued Elders)	Geminis Garcia Kerry Young	Monday	5:15pm	8:45pm

<sup>\*</sup>Volunteers for the Boys and Girls Club are required to bring \$5 for a background check fee.

PLEASE NOTE: Some dates and times are still subject to change. We appreciate your understanding.

### **Center for Leadership and Social Change**



#### OUTREACH PROJECTS START MONDAY, SEPTEMBER 8TH!

The Outreach Program is a great way to get involved in community service. Just sign up and show up and you'll be on your way to a fabulous service experience! Projects are offered at a variety of nonprofit agencies and there are projects to choose from almost every day of the week. To get involved: Step 1: Pick up a schedule – It will be available in our office and on our website by Tuesday, September 2nd; Step 2: Choose a project that matches your interests and fits your schedule, and sign up in the project binder at the Center for Leadership and Social Change; Step 3: Show up at The Center at the designated project arrival time. You'll meet your Project Facilitators and get checked in; Step 4: Enjoy an awesome service experience; Step 5: Record your service using the ServScript Program; Step 6: REPEAT steps 2 – 5 all semester long! For more information, contact Morgan Matchett at mmatchett@fsu.edu.

#### **CIVILITY WEEK 2014**

Civility week has begun! What does civility mean to you? How can you help promote civility in your life? Join the conversation. Share your ideas. @UpholdFSU #CivilityWeek Uphold the Garnet and Hold events are happening all week long. Visit <a href="mailto:uphold.fsu.edu">uphold.fsu.edu</a> for more information. <a href="Wednesday.September 3">Wednesday.September 3</a>: Wear Garnet and Gold today and show your support of the values of #FSU. Stop by Market Wednesday at 12:15pm in the Oglesby Union Courtyard as Civility Week kicks off and tell everyone what civility means to you! Give a shout out to one of your teachers at Thank A Professor, from 10:00am to 2:00pm in Oglesby Union and Strozier from 2:00pm to 8:00pm.

**Thursday. September 4**: Say thanks to a professor of staff members at the Dirac Science Library from 12:00pm to 4:00pm or at the Leach Center from 4:00pm to 8:00pm. Be a TRUE Seminole fan and support FSU Volleyball against University of Florida at 6:00pm in Tully Gym. **Friday. September 5**: Join the conversation at International Coffee House at 5:00pm at the Globe. There is an FSU Soccer v. University of Florida game at 7:00pm at the Soccer Complex.

<u>Saturday, September 6</u>: Show you Seminole spirit and cheer on the No. 1 Noles Football at Doak Campbell Stadium. Stop by Jimbo's TRUE Seminole Tailgate in Wildwood Plaza for free pregame food and fun from 5:30pm to 7:00pm. More cheers, less jeers. TRUE Seminole fans show respect for all players.

#### **DANCE MARATHON**

Dance Marathon is proud to announce that this year's marathon will be held on February 27 to March 1 2015! This year will mark DM at FSU's 20th year on Florida State's Campus! The funds raised through Dance Marathon at FSU go directly to our local Children's Miracle Network hospital, Shands Children's Hospital, as well as support the FSU College of Medicine and the Pediatric Outreach Program. Dance Marathon is a Seminole tradition and seeks to unite the entire FSU campus and allow all students to find a way to get involved. If you are a leader of your organization and would like to act as your team's dancer representative please attend the first Dancer Representative meeting on **Wednesday, September 10** in the Student Service Building (SSB) room 201 at 8:30pm. Dance Marathon at FSU will also be hosting its first General Interest Meeting of the semester on Wednesday. **September 16** in the Oglesby Student Union State Room from 6:00pm to 8:00pm. For more information please contact Samantha Golden. Recruitment Chair, at <a href="mailto:dmfsu.recuitment@gamil.com">dmfsu.recuitment@gamil.com</a>.

#### FLORIDA A&M 5K

Florida A&M University's Presidential Inauguration Committee has completed the final preparations for its 5K Fun Run, Walk, Roll & Stroll. This is a community-wide event that will be held on **Sunday**. **September 28** from 4:00pm to 6:00pm, from the campus of FAMU to Cascades Park. Your help is needed. Your individual and organization's volunteer assistance is especially needed in the following areas to fill about 200 spots: registration, set-up and breakdown; race marshals: logistics; and athlete hospitality at the close of the 5K. **Volunteers are** asked to attend a special orientation on Tuesday, September 23, beginning at 6:00pm, in the Alfred J. Lawson, Jr. Multipurpose Teaching Gymnasium, 1800 Wahnish Way. Volunteers are asked to report on Sunday, September 28, beginning at 12:00pm at FAMU's Bragg Stadium, Perry Street entrance. Please immediately confirm your volunteer participation with Dontae Iverson via email at Dontae.iverson@famu.edu or call (813) 345-7091 or Corbin Robinson via email at corbin.robinson@famu.edu or call (414) 491-9086. Invite race participants to sign up for the event that will culminate with a free concert by the FAMU Jazz Band in Cascades Park. Please view www.famuinauguration2014.com for more information on the weeklong schedule of activities.

#### 2014-2015 BEYOND BORDERS

The Center for Global Engagement is offering a unique opportunity, called Beyond Borders, for FSU students to engage with students of other nations. This program provides short-term, rich cultural learning experiences in Jamaica or Germany. The exchanges are short but connections that students make are long-lasting. The FSU students selected to participate in Beyond Borders welcome students from Jamaica, who come to Tallahassee in October, or students from Germany who arrive mid-spring. FSU students then travel to the selected country for one week over spring break (Jamaica) or for three weeks in early May (Germany). Selected FSU students also take a onecredit class during Spring semester, which prepares them to make the most of their experience abroad. The FSU students' accommodation, transportation, airfare, most meals, activities, and insurance are covered in the program fee. In order to keep the programs to a size that allows for close personal interaction, the application is competitive and 10-12 students are selected per exchange. Applications for the programs to Jamaica and Germany are currently available! For more information about Beyond Borders, please visit the website at: cge.fsu.edu/beyondborders. The deadline is September 22 for Jamaica and October 6 for Germany.



#### STUDENT VETERANS NETWORKING NIGHT

Student Veterans Networking Night is an exclusive opportunity for employers to network with Student Veterans and spouses/significant others who are members of Florida State University's campus community. Click <a href="here">here</a> to learn about what others have to say about this event. It will be held on **September 17 from 4:00pm to 5:30pm** at the FSU Alumni Center Grand Ballroom. Please contact Jim Allen at <a href="mailto:jwallen@fsu.edu">jwallen@fsu.edu</a> for more details.

# SOCIAL JUSTICE ALLY TRAINING

Developing social justice allies who will promote an equitable and inclusive environment and serve as social change agents in a diverse and global society.

# FALL & SPRING TRAINING SESSIONS

September 19, 2014 & September 24, 2014

October 10, 2014 & October 15, 2014

December 5, 2014 & December 10, 2014

February 20, 2015 & February 25, 2015

March 13, 2015 & March 18, 2015

April 10, 2015 & April 15, 2015

TIME: 8:30 AM - 12:00 PM (BOTH DAYS)

THE SOCIAL JUSTICE ALLY TRAINING IS A TWO-DAY TRAINING.
INDIVIDUALS WHO REGISTER MUST BE AVAILABLE TO ATTEND
BOTH TRAINING DAYS IN FULL.

REGISTER ONLINE: thecenter.fsu.edu/sjat





facebook.com/socialjusticeally



#### HOMECOMING GENERAL INTEREST MEETING

Are you interested in getting an organization or group involved in one of Florida State's oldest and most exciting traditions? Homecoming 2014 is sure to be the best yet! There is a Homecoming General Interest Meeting and Team Mixer on **Monday, September 8th at 8:00pm** in the Student Services Building Room 214. Everyone interested in participating in Homecoming is encouraged to come and hear how to get involved in all these exciting events!

#### **TORCH PURSUIT**

Register to participate in Torch Pursuit! Be a part of a team up to 6 people and win free, front row tickets to FSU's oldest tradition, Pow Wow! Each day a question will be posted via Homecoming's Twitter (@FSUHomecoming). When teams register, they will receive a log to keep track of their answers. Teams register by selecting a team captain and submitting all team members' names and FSU email addresses to Homecoming's Performance Director, Andrew Gallagher via email (apg12b@my.fsu.edu). There are 51 questions and the quest has already begun. So register and begin #FuelingtheFlame with your Seminole spirt and knowledge! (This event is NOT FOR POINTS)

#### **SEMINOLE FUTURES AMBASSADORS**

Are you looking to get an inside advantage at Florida State's largest career fair, Seminole Futures? Volunteer to be a Seminole Futures Ambassador and have the opportunity to directly assist employers. Duties include, but are not limited to: escorting employers to their table, assisting with directions and working the student check in. There is no application necessary, but all Ambassadors must attend the training session on **Monday, September 8 from 5:00pm to 6:00pm** in DSC 2201. Volunteers are eligible to gain ServScript hours. Come gain professional development strategies, network with employers, and have fun in the process! For more information, contact the Career Center at (850) 644-6431.

#### **SEMINOLE FUTURES FAIR**

Seminole Futures is a career exposition for full-time, co-op, and internship opportunities with for-profit, non-profit, and government agencies. Over 100 companies and more than 1,500 job seekers attend this career fair. It will be held on **Thursday, September 18** from **9:00am to 12:00pm and 1:00pm to 4:00pm** at the Donald L. Tucker Civic Center. There will also be a Job Search Strategies Workshop from 12:00pm to 1:00pm at the Donald L. Tucker Civic Center.



#### **ENGINEERING DAY**

Come meet employers and search for full-time, co-op, and internship opportunities in the engineering field with companies, non-profit and government agencies. It will be held on **September 16 from 9:00am to 3:00pm** at the FAMU-FSU College of Engineering.



#### **SOUTHERN SHAKESPEARE FESTIVAL**

Southern Shakespeare Festival is seeking volunteers. There are volunteer opportunities in education, production, festival planning, fundraising, and grant writing. If you are interested, please contact <a href="Laura@southernshakespearefestival.org">Laura@southernshakespearefestival.org</a>.

#### HOLIDAY LIGHTING PROJECT

LeMoyne is searching for volunteers to take on an outdoor holiday lighting project that entails design of all exterior lighting, including the garden. Work on the holiday show begins the first week of November. If interested, please call LyMoyne at (850) 222-8800. There will be an organizational meeting with potential volunteers on **September 16**, time to be announced.



Wanted: Young adults with a passion for service and adventure.

- Ages 18-25 for riders (28 for leaders)
- Biking cross-country for affordble housing
- No cycling experience necessary
  - Riders fundraise, train, and volunteer
  - And... We'll provide the bike!

Trip Leader apps online mid-October Rider apps online early November







#### Join Us

for a thought provoking one-day conference that highlights the latest research, girl-centered programming practices, specialized interventions for victims/survivors of sex trafficking and advocacy/public policy reforms.

#### **Presenters**

Malika Saada Saar, Rights4Girls

Susan Remmer Ryzewic, Voices for Florida Girls
Kate Price, Jean Baker Miller Institute, Wellesley College
Lisa Goldblatt Grace & Audrey Morriszey, My Life My Choice
Vanessa Patino Lydia & Barbara Guthrie, Delores Barr Weaver
Policy Center / Northeastern University

Roy Miller & Linda Alexionok, The Children's Campaign, Inc. Steffani Hendricks Fletcher & Stephanie Durham, Hope at Hand Kacy Silverstein, Nashville Integrative Life Center First Coast Girls Initiative

#### Offering three tracks:

See Me Now: Commercial Sexual Exploitation of Children My Life My Choice

Longing to Belong

Advocacy to Activism

Girls at the Center of the Community Voices for Florida Girls

Girl-Centered Practice

Healing from the Inside Out Breathing into Herself

Space is limited:

Early Bird Registration - \$149.00 (through Sept. 30th) Normal Registration - \$179.00 (after Sept. 30th) Student Rate - \$99.00

CEU's available.

Sponsored by:





Jacksonville System of Care Initiative



#### FOURTH GRADE MATH TUTOTS NEEDED

Do you like helping children learn and are you comfortable with 4th grade math? The Kate Sullivan Math Academy is looking for volunteers to work with 4th grade students who are struggling in math and need help to gain confidence, motivation and skills in order to succeed. The Sullivan Math Academy meets every day from 8:00am to 8:25am. No preparation is required. All the teaching materials are provided. Come and be a part of helping to make a child's dream a reality. Volunteers do not need to come every day. One or two days each week is great. Kate Sullivan Elementary is about 5 minutes from FSU, near Tallahassee Memorial Hospital. For more information please email the Kate Sullivan Mentor Coordinator, Roberta Klawinski, at klawinskir@leonschools.net.

#### SECOND CHANCE SCHOOL

Second Chance School is designed for middle and high school students who are unable to enroll at their home-zoned school due to involvement with the Juvenile Justice System. These students typically attend Second Chance for a semester or the entire school year. Once each student's academic and behavioral success has been accomplished, they are recommended to return to their home-zoned schools. Many of the students who attend Second Chance have fallen behind in their academics and need extra support to help them with their school work. Mentors are needed! You can access further information about the Leon County Schools Mentoring Program through the LCS website at <a href="www.leon.k12.fl.us">www.leon.k12.fl.us</a>. If you are interested, have questions or concerns; please contact Robin Cave, Mentor Coordinator at (850) 488-2087, ext. 2038 or <a href="caver@leonschools.net">caver@leonschools.net</a>.



#### TALLAHASSEE TOTTENHAM HOTSPUR FOOTBALL CLUB

Capital Soccer Association (CSA) and Tallahassee United Futbol Club (TUFC) have merged together and are now associated with the English Premier Club Tottenham Hotspur DFC to form Tallahassee Tottenham Hotspur Football Club (TTHFC). TTHFC is a non-profit organization that inspires to promote children and the community through the love of soccer. The season will be starting soon and volunteers are needed to help teach children life lessons and self-esteem. TTHFC works with all of Tallahassee's children including the disabled community and low income families. The positions available are coach, trainer, TOPSoccer buddy, technical support, special events, scholarship and

field maintenance. Community credit hours are offered, resume referral/letter, paid background check, an environment where you can develop your leadership skills while making a positive impact in the local community. Coaches need to be 18 years or older. Soccer skills are preferred but not mandatory. Coach training and equipment are provided. Practices are held one time per week with Saturday games for 8 week from September 20 to November 8. TOPSoccer is an inclusive program for children age 3 to 300 with learning or physical challenges. No soccer skills are needed. You must be committed to show up once a week for 8 weeks and work one-on-one with the player within group play. TTHFC is looking for occupational, physical, behavioral therapists, medical students and anyone who wants to make a difference in someone's life. For more information, please contact Noel Elliott at recreation@tthfc.org.

#### SPRINGWOOD ELEMENTARY SCHOOL

The Springwood Elementary School 3<sup>rd</sup> grade team needs a group of volunteers to tutor students in reading comprehension, writing, and math practices. This helps to prepare students as much as possible for the Florida State Assessment and ensuring that the 3<sup>rd</sup> graders succeed to 4<sup>th</sup> grade. If you are interested, contact Lacacia Francois at francois@leonschools.net. All volunteers will need to complete a Leon County School volunteer form:

www.leonschools.net/docs/VolunteerApplication20142015.pdf.



#### **UNITED AGAINST INEQUITIES IN DISEASE (UAID)**

United Against Inequities in Disease (UAID) is offering a **Public Health Leadership Opportunity**. Health Inequities are *unjust* and *preventable*differences in health between groups of people. UAID is a national
organization that empowers students and communities to fight this
injustice and eliminate health inequities. At the national level, you will
attend an annual <u>symposium</u>, participate in educational <u>webinars</u>, and
get certified in <u>medical Spanish</u>. At the campus level, you will have the
exclusive opportunity to lead a one-of-a-kind, hands-on, researchdriven <u>project</u> that will improve the health of your own local
community. Based on college campuses like yours, UAID's presence
spans from coast to coast. But only a few students have the unique
opportunity to lead the organization as the Founder of their own
chapter. This fall, UAID will accept no more than 10 new chapters. To
apply for the position of UAID Chapter Founder of your school, submit
an application using the following link by October

1st: <a href="www.uaidnational.org/application">www.uaidnational.org/application</a>. Priority will be given to those who apply early. For more information about UAID, visit their website at <a href="www.uaidnational.org">www.uaidnational.org</a>. If you have any questions, please e-mail the UAID CEO, Sonia Gupta, at <a href="mailto:sonia@uaidnational.org">sonia@uaidnational.org</a>.

#### **SHOP2CARE**

Seminoles pay it forward! How would you like to generate donations for causes you care about at no extra cost to you? Well now you can. Register for free with Shop2Care (a 30 second process) and download the free browser app, and you can shop on your favorite online sites using your normal accounts and passwords. Participating retailers will recognize that you are a Shop2Care member and will forward a portion of your purchase amount (avg. 5%), at no additional cost to you. Shop2Care then passes 100% of the retailer rebate, when you elect to donate, to carefully selected charities impacting the causes you choose at registration, including: children's services, education, health, human services and hunger relief. The shopper never pays anything extra. Make your shopping count! Register now, at: <a href="www.shop2care.org">www.shop2care.org</a>. To get more involved, or volunteer, email: <a href="www.shop2care.org">karen@shop2care.org</a>.





#### At Godby High

#### What is mentor 2.0?

- A traditional, 1-to-1 mentoring relationship adapting to a culture of today's tech savvy youth, pairing students with a mentor who has a college degree
- A technology enriched approach to relationship building via electronic communications, at least 1 time a week
- An in-person activity every 4-6 weeks sponsored by Godby High School & Big Brothers Big Sisters
- A unique spin on mentoring, providing students with the support and guidance they need to:
  - graduate high school
  - graduate college
  - -form a strong, talented workforce

#### How do I get started?

- Contact Big Brothers Big Sisters at 850.386.6002 or mentor2.0@bbbsbigbend.org
- Set up an interview with one of our Program Coordinators
- Complete your profile at mentor2.org

#### How are mentees chosen?

- Students enroll in AVID: Advancement Via Individual Determination; a college readiness system that is
  designed to prepare students for academic success and college eligibility
- AVID is a self-selecting elective; students are seeking academic and social support
- Godby High School is one of two in Leon County that provides students with the opportunity to enroll in the AVID program and the only school with the mentor 2.0 program



#### The Impact: 2013-14 mentor 2.0 Outcomes

- 98% of mentees maintained or improved academic performance
- 90% of mentees maintained or improved school attendance
- . 98% of mentees demonstrated improved classroom behavior

#### for more information

850.386.6002 • mentor2.org



facebook.com/mentor2.0 • mentor2.0@bbbsbigbend.org

#### **GREEK FESTIVAL**

The HMOG Greek Festival is seeking volunteers for this year's Greek Festival. The event draws 20,000 to 30,000 residents and is highly anticipated! The Greek Festival will take place October 24 and 25. Specifically, the pastry booth is scheduling volunteers from 10:00am to 10:00pm on both days. There are several four-hour shifts available: 10:00am to 2:00pm; 2:00pm to 6:00pm; and 6:00pm to 10:00pm. All volunteers receive free meals and are offered pastries at a 50% discount. As a volunteer in the Pastry Booth, the job is simple – stand behind a tray of pastries and place them on the customer's tray. The customer then moves down the line. Please let Liz Sipfle know if you would like to volunteer at (734) 560-7068.



## INTERNSHIPS & PAID OPPORTUNITIES



#### **BEETHOVEN & COMPANY**

Beethoven & Company, a music store in Tallahassee, is looking to hire a sales associate along with other duties. This is a part-time position and a music background is required. If you are interested, please send your resume that includes your work experience (along with your references) and availability to beethovenandcompany@gmail.com. For more information, visit here, and direct all questions to (850) 894-8700. Store hours are Monday through Friday from 10:00am to 6:00pm and Saturday from 10:00am to 4:00pm.

#### KIDS ON BIKES PROGRAM

The Capital City Cyclists Kids on Bikes Program is in need of two (2) interns for the fall and spring semester. This is a paid opportunity in which the interns will work with Leon County School teachers and assist with teaching bike safety to middle school students. There is a free eight (8) hour training required and students must be available from 10:00am to 2:00pm each day. For more information, visit <a href="mailto:cccyclists.org/kids/elementary-education">cccyclists.org/kids/elementary-education</a> or contact Paul McManus at (850) 519-6401.

#### **OASIS CENTER FOR WOMEN & GIRLS**

Oasis is now hiring for a new full-time position, Girls Services Manager. This position oversees and implements the agency's programs and services for girls including but not limited to Girls Circles and Girls Can Do Anything! Summer Camp. The Girls Services Manager oversees program operations, supervises employees, interns and volunteers and works in collaboration with the Executive Director and other agency team members. This position also serves as an agency representative in community-based events and initiatives for girls. For a complete job description, please click <a href="here">here</a>.



## FEDERAL WORK STUDY POSITIONS AT THE CENTER FOR LEADERSHIP & SOCIAL CHANGE

#### **Public Relations/Marketing Assistant**

Duties include:

- Assisting with tabling at promotional events
- Writing copy for promotional materials for the Center
- Editing content on the Center's website
- Developing a social media marketing strategy
- Compiling media and alumni contact database
- Experience with AP Style is preferred

#### Graphic Designer

This position will serve as a designer for one of the three Center clusters. Duties will include creating flyers, shirt designs, and other creative products for the cluster and will serve as a liaison between the marketing team and the cluster. This position will also work with a graphic design team to develop Center marketing materials. Experience with Adobe Photoshop and InDesign is expected. Applicants must provide a portfolio of their previous work.

#### **Multimedia Assistant**

This position will serve as the videographer and/or photographer for Center events. This position will also shoot and produce a video series that will include both creative content and interviews with members of the Center. Experience with photo editing software such as Photoshop is expected along with knowledge of video production software. Owning own video equipment is a plus. Applicants must provide a portfolio of their previous work.

If you are interested in any of these positions, send your resume to Nathan MacDonald at nmacdonald@admin.fsu.edu.

#### **Center Operations Assistant:**

Center Operations Assistants (COAs) are responsible for preforming a variety of tasks at the Center for Leadership & Social Change. Duties include: assisting with the maintenance of the department's fleet of vans (filling with gas, replenishing forms, data entry of mileage logs, transporting to/from the repair shop, etc.); organizing/cleaning spaces in the building (storage closets, work rooms, etc.); and helping with other special projects. COAs will have the opportunity to cover the front desk as needed (answering phones and assisting visitors who come in seeking information or services). Students should be able to work 8 to 10 hours/week, Monday through Friday. Applicants should possess the following:

- Basic computer software/functions to do basic data entry
- Reliable, responsible & takes the initiative
- Communication skills, verbal & written
- Strong customer service skills & organizational skills
- Ability to establish & maintain effective working relationships
- Basic understanding & appreciation of the Center & its mission
- Should have a valid driver's license, proof of car insurance & good driving record
- Organizational skills to do basic data entry & filing tasks
- Knowledge of office & telephone etiquette

Send your resume to Heather Stitely at <a href="https://hstitely@fsu.edu">hstitely@fsu.edu</a> if you are interested in this position.

#### **Center Student Assistant:**

This position will work specifically with the Identity Exploration Cluster within the Center. Duties include: assisting with cluster programs; research and training related to multiculturalism; identity and diversity awareness; organizing/cleaning spaces in the building (storage closets, work rooms, etc.); helping with other special projects; should be open to other perspectives as people do things differently; show sensitivity to differences; and educate self on topics related to diversity, privilege, oppression, multicultural and intercultural. Students should be able to work 8 to 10 hours/week, Monday through Friday, between 8:00am and 5:00pm. Applicants should possess the following:

- Basic computer software/functions to do basic data entry
- Reliable, responsible & takes the initiative
- Communicates professionally verbally & in writing
- Strong customer service skills & organizational skills
- Ability to establish & maintain effective working relationships
- Basic understanding & appreciation of the Center & its mission
- Basic research experience
- Be aware of & keep your non-verbal communication appropriate
   & professional at all times
- Use you FSU email account for all work related tasks
- Knowledge of office & telephone etiquette

If you are interested in this position, send your resume to Miguel Hernandez at mahernandez@fsu.edu.

This listsery contains information that is intended expressly for the convenience of its members, to advertise the latest involvement opportunities. Readers are encouraged to use their best judgment when selecting opportunities, as they are not screened prior to posting.