**A|FVN VISTA Assignment Description (VAD) Template**

(Please edit the template as needed.)

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| **Institution:** **VAD Title:****Select One Primary Focus Area:** **\_\_\_\_** Economic Opportunity\_\_\_\_ Healthy Futures\_\_\_\_ Veterans & Military Families \_\_\_\_ Education \_\_\_\_ Environmental Stewardship **CNCS Priority Populations** (new projects/select any that apply)\_\_\_ Rural Communities \_\_\_Areas of Deep Poverty\_\_\_Native American Populations | **Program Year:** **2023 - 2024****Select Project Year:** **\_\_\_\_\_ 1**  **\_\_\_\_\_ 2**  **\_\_\_\_\_ 3** |
| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Goal of the Project:** (750 characters maximum) |  |
| **Objective of the Assignment 1 :**  |  |
| **Member Activity 1**: Step 1: Step 2: Step 3: Step 4:  |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 2**: Step 1: Step 2: Step 3: Step 4:  |  |
| Activity 2 Comments/Summary of Accomplishments:  | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 3**: Step 1: Step 2: Step 3:  |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |

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| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Objective of the Assignment 2:**  |  |
| **Member Activity 1:** Step 1: Step 2: Step 3:  |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 2**: Step 1: Step 2: Step 3:  |  |
| Activity 2 Comments/Summary of Accomplishments: | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 3**: Step 1: Step 2: Step 3:  |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |

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| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Objective of the Assignment 3:**  |  |
| **Member Activity 1:** Step 1: Step 2: Step 3:  |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 2:** Step 1: Step 2: Step 3:  |  |
| Activity 2 Comments/Summary of Accomplishments: | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Member Activity 3:** Step 1: Step 2: Step 3:  |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |