**VISTA Assignment Description (VAD) Template (45 points)**

(Please edit the template as needed.)

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| **Select One Primary Focus Area:** **\_\_\_\_** Economic Opportunity\_\_\_\_ Healthy Futures\_\_\_\_ Veterans & Military Families \_\_\_\_ Education **CNCS Priority Populations & Regions** (new projects/select any that apply)\_\_\_Rural Communities\_\_\_Indian Country\_\_\_ Areas of Concentrated Poverty | **Program Year: 2021****Select Project Year:** **\_\_\_\_\_ 1**  **\_\_\_\_\_ 2**  **\_\_\_\_\_ 3** |
| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Goal 1***:* |  |
| **Activity 1:** Step 1: Step 2: Step 3:  |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 2**: Step 1: Step 2: Step 3: |  |
| Activity 2 Comments/Summary of Accomplishments: | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 3**: Step 1: Step 2: Step 3:  |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |

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| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Goal 2***:* |  |
| **Activity 1:**Step 1: Step 2: Step 3:  |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 2**: Step 1: Step 2: Step 3: |  |
| Activity 2 Comments/Summary of Accomplishments: | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 3**: Step 1: Step 2: Step 3:  |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |

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| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Goal 3***:* |  |
| **Activity 1:**Step 1: Step 2: Step 3:  |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 2**: Step 1: Step 2: Step 3: |  |
| Activity 2 Comments/Summary of Accomplishments: | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 3**: Step 1: Step 2: Step 3:  |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |