**VISTA Assignment Description (VAD) Template (45 points)**

(Please edit the template as needed.)

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| **Select One Primary Focus Area:**  **\_\_\_\_** Economic Opportunity  \_\_\_\_ Healthy Futures  \_\_\_\_ Veterans & Military Families  \_\_\_\_ Education  **CNCS Priority Populations & Regions** (new projects/select any that apply)  \_\_\_Rural Communities  \_\_\_Indian Country  \_\_\_ Areas of Concentrated Poverty | **Program Year: 2021**  **Select Project Year:**  **\_\_\_\_\_ 1**    **\_\_\_\_\_ 2**    **\_\_\_\_\_ 3** | |
| **VISTA Member Activities and Steps Checklist** | | **Planned Period of Work** |
| **Goal 1***:* | |  |
| **Activity 1:**  Step 1:  Step 2:  Step 3: | |  |
| Activity 1 Comments/Summary of Accomplishments: | | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 2**:  Step 1:  Step 2:  Step 3: | |  |
| Activity 2 Comments/Summary of Accomplishments: | | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 3**:  Step 1:  Step 2:  Step 3: | |  |
| Activity 3 Comments/Summary of Accomplishments: | | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |

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| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Goal 2***:* |  |
| **Activity 1:**  Step 1:  Step 2:  Step 3: |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 2**:  Step 1:  Step 2:  Step 3: |  |
| Activity 2 Comments/Summary of Accomplishments: | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 3**:  Step 1:  Step 2:  Step 3: |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |

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| **VISTA Member Activities and Steps Checklist** | **Planned Period of Work** |
| **Goal 3***:* |  |
| **Activity 1:**  Step 1:  Step 2:  Step 3: |  |
| Activity 1 Comments/Summary of Accomplishments: | **Activity 1 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 2**:  Step 1:  Step 2:  Step 3: |  |
| Activity 2 Comments/Summary of Accomplishments: | **Activity 2 Completed (date):** \_\_\_\_\_\_\_\_\_ |
| **Activity 3**:  Step 1:  Step 2:  Step 3: |  |
| Activity 3 Comments/Summary of Accomplishments: | **Activity 3 Completed (date):** \_\_\_\_\_\_\_\_\_ |